

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –August 12th, 2025**

On **August 12th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:01pm. **Roll Call:** Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:07pm. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:20pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-117

Moved by council Vogel, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-118

Moved by council Hanisch, seconded by council Scheff for approval of the July 8th and July 15th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

New zoning team member Beau Bartscher was present to be appointed into a 5 year term for Montrose. He joins Brian Kappenman and Cliff Hallem in charge of building permits, and zoning and planning for the community.

Action 25-119

Moved by council Scheff, seconded by council Vogel, for approval to appoint Beau Bartscher as a Montrose Zoning Team member for a 5 year term. **Roll Call:** All favored no opposition. Motion carried.

Resident Donelan was present to discuss the old Terry Donelan Softball Field sign that was taken down during the installation of the new scoreboard. Tim would like the sign put back up as the field was dedicated to Terry Donelan in 2006. Council Vogel and Council Hanisch discussed reaching out to sign design for a face-lift on the old sign before hanging it back up. FO will look into this.

OLD BUSINESS:

No new Housing Grant updates to report.

City punch list reviewed and FO stated that chip sealing discussions with the Road Guy company is still in progress. Council Hanisch discussed crack sealing in August prior to the chip sealing on the south end of Montrose for 2025.

FO discussed the baseball concession door consistently being open when that building should be locked. Council members will reach out to coaches and find out who has a key and keeps leaving the door open to a city building.

Council Vogel asked maintenance Hanisch to remove the piles of dirt near the softball areas, and buzz around town with weed spray.

Action 25-120

Moved by council Scheff, seconded by council Hanisch, for approval of the 2nd Reading of ORD 2025-003 Boundaries, Wards and Voting Precincts with attached Ward Map. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports reviewed.

Council discussed Ordinance 2022-004 Residential parking by laws regarding a vacant lot with campers on 1st avenue. FO will reach out to city attorney regarding enforcement measures and also go visit with the owners of the property regarding staying/living in a camper.

1st reading of ORD No. 2025-004 Zoning Chapter 13 Variance Protocol. This ordinance outlines the variance report filing process for both the city finance officer and the board of adjustment by adding sections H, I, J and K. 2nd and final reading scheduled for September council meeting.

Action 25-121

Moved by council Vogel, seconded by council Scheff, for approval of 1st reading of ORD No. 2025-004 Zoning Variance Protocol. **Roll Call:** All favored no opposition. Motion carried.

1st reading of ORD No. 2025-005 Supplemental Budget Appropriations. This ordinance supplements the 2025 expenditure budget in the Election, Fire and Public Works departments.

Action 25-122

Moved by council Hanisch, seconded by council Binder, for the approval of the 1st reading and approval of Budget Supplement Ordinance 2025-005. **Roll Call:** All favored no opposition. Motion carried.

1st reading of ORD No. 2025-006 Annual Budget Appropriations for 2026 presented by finance officer.

Action 25-123

Moved by council Hanisch, seconded by council Scheff, for the approval of the 1st reading and approval of Annual Budget Appropriations for 2026 ORD No. 2025-006. **Roll Call:** All favored no opposition. Motion carried.

2026 Cash applied amount will be a planned transfer out of general fund to the Montrose Operations Money Market fund.

Action 25-124

Moved by council Hanisch, seconded by council Scheff, for approval of the 1st and final reading of Resolution No. 2025-006 Set Donation/Budgetary Policy. **Roll Call:** All favored no opposition. Motion carried.

Action 25-125

Moved by council Hanisch, seconded by council Binder, for approval of the 1st and final reading of Resolution No. 2025-007 Front Foot Levy for 2026. **Roll Call:** All favored no opposition. Motion carried.

Action 25-126

Moved by council Vogel, seconded by council Scheff for approval of the 1st and final reading of Resolution No. 2025-008 Min balance maintained in general operating fund. **Roll Call:** All favored no opposition. Motion carried.

DEPARTMENT REPORTS

Maintenance Hanisch anticipates to pick up the new tractor mower at the end of August. Hanisch will begin crack sealing after hours on the south end of Montrose. Hanisch will drain the large pool this week sometime. Council members discussed pool staffing and workflow issues over the 2025 season. 2 council members would like to provide extra training to the pool staff prior to next years season start.

FO discussed the current state of the sand volleyball pit. The pit never gets used by citizens or visitors and the cost to try and maintain the pit doesn't make sense if nobody is using the area. FO asked the council to consider tearing out the volleyball pit and letting the seasonal campers use that area. Maintenance Hanisch needs to put up the pickle ball posts/nets in the tennis court for visitor and citizen activity.

Council discussed next year's Music Festival and visitor camping.

FO discussed seasonal camper Janssen non-compliance with not providing up to date camper insurance policy to the city office. The council members stated that the FO is to send out a letter to the patron and the patron will not be able to renew their seasonal spot and will have to have the camper moved off the premises if insurance is not provided in accordance with seasonal camping policies.

Council discussed internet Wi-Fi for the campground being accessible to anyone near the picnic shelter area. FO will check into this no password option with Golden West.

Council members directed the FO to give the old street banners back to the busy bees, unless they don't want them, then the city will dispose of them.

End of month Campground Revenue reviewed and pool revenue/expenditures reviewed.

End of month bank account balances reviewed by council.

AUGUST VOUCHERS:

PAID Between Meetings

29558e	FEDERAL TAX PAYMENT	7/18/25	\$1,458.45	Payroll Taxes
29560e	FEDERAL TAX PAYMENT	8/1/25	\$1,568.57	Payroll Taxes
000033e	CAMPSPOT	8/5/25	\$550.50	Camp Reservation Fees
000032e	CLOVER CONNECT	8/4/25	\$257.59	ACH Card Fees for Campground
30743	GOLDENVIEW READI-MIX	7/10/25	\$547.50	Softball Scoreboard Concrete work
30751	MENARDS	8/5/25	\$115.90	Comm Center Cleaning Supplies
029559e	NUVEI-CLOVER CONNECT	7/17/25	\$300.00	UB Annual Merchant Fees x4
029561e	SD DOR	8/5/25	\$231.57	Monthly Garbage Tax Reporting
30752	SD RETIREMENT SYSTEM	8/5/25	\$788.48	Monthly Reporting
30750	THE SECURITY STATE BANK	8/1/25	\$1,953.71	Pool Candy; Ofc supplies; Pool Vac Cord; Council plaques; Parks/Rec Supplies; Campground Supplies
30749	US BANK, N.A.	8/1/25	\$6,259.62	Loan: DW2 / CW4

PAID at Council Meeting

30753	A&B BUSINESS	8/12/25	\$236.29	Monthly IT Service; Printer Contract
30754	ACE HARDWARE	8/12/25	\$8.99	Pool Hose Nozzle for chem building
30755	ADDY DISPOSAL	8/12/25	\$3,269.00	Monthly Garbage Fee
30784	BADGER METER	8/12/25	\$120.89	Monthly cellular/network fees
30756	BEN WIEBERSICK	8/12/25	\$119.24	Lifeguard Reimbursement

30785	BENDERS SEWER/DRAIN	8/12/25	\$925.00	Liftstation cleaning
30758	BIERSCHBACH EQUIPMENT	8/12/25	\$194.00	Boom Rental for Street Banners
30759	CALEB VOGEL	8/12/25	\$119.53	Lifeguard Reimbursement
30760	CITY OF MONTROSE	8/12/25	\$707.14	Monthly UB Bill
30761	DAWSON DORR	8/12/25	\$119.53	Lifeguard Reimbursement
30762	DELL RAPIDS LAW FIRM	8/12/25	\$132.00	Lawyer Fees
30763	ELLA WEBER	8/12/25	\$103.79	Lifeguard Reimbursement
30764	GOLDEN WEST	8/12/25	\$321.64	Monthly Office Phone Bill
30765	HAWKINS, INC	8/12/25	\$2,003.89	Pool Chemicals
30766	JOSH HANISCH	8/12/25	\$45.85	Fuel Reimbursment for Lift Rental
30767	KEN RIPPERDA	8/12/25	\$46.56	Bathhouse shower floor transitions
30768	KINGBROOK RURAL WATER	8/12/25	\$5,559.60	Monthly Water Purchase-Usage
30769	MAKARIE WIEBERSICK	8/12/25	\$125.00	Lifeguard Reimbursement
30770	MCCOOK CO. AUDITOR	8/12/25	\$1,733.50	Monthly Sheriff Fee
30771	MCCOOK CO. EMS, INC.	8/12/25	\$762.06	Monthly Ambulance Fee
30772	MIDAMERICAN ENERGY	8/12/25	\$36.75	Prior month Usage
30773	MONTROSE GAS PLUS	8/12/25	\$239.59	Fuel for City Equipment
30774	NEW CENTURY PRESS	8/12/25	\$193.89	Public Notices; Mtg Minutes
30775	PAISLEE LINDSTROM	8/12/25	\$222.92	WSI/Lifeguard Reimbursement
30776	PRO APPLICATION AG SERVICES	8/12/25	\$100.00	Roundup for Campground sites
30783	PUTHOFF SALES AND SERVICE	8/12/25	\$27.98	Grasshopper mower maint.
30777	SF PUBLIC HEALTH LAB	8/12/25	\$100.00	BacT Water Sample Fees x5 months
30778	SD 811	8/12/25	\$33.60	Locate fees
30779	SOUTHEASTERN ELECTRIC COOP	8/12/25	\$4,731.03	Monthly Electric Bill
30780	STURDEVANTS	8/12/25	\$22.49	Grasshopper mower maint.
30781	VESERIS	8/12/25	\$1,413.96	Mosquito Spray Chem supply 2025
30782	XANDER BEHRENS	8/12/25	\$101.21	Lifeguard Reimbursement
	TOTAL PAID:		\$37,908.81	

Payroll

	Council members		\$3,325.00	Paid in July
	Finance Officer		\$4,240.00	2 pay periods - July
	Park Attendant		\$584.92	2 payperiods - July
	Seasonal Mower		\$298.20	2 payperiods - July
	Seasonal Pool Staff		\$8,035.25	2 payperiods - July
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$2,375.67	2 pay periods - July
	TOTAL SALARIES:		\$18,959.04	
	GRAND TOTAL:		\$56,867.85	

Action 25-127

Moved by council Hanisch, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting.

Roll Call: All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-128

Moved by council Hanisch, seconded by council Vogel to **Adjourn** at 7:46pm. **Roll Call:** All favored no opposition. Motion carried.

Attest: Nicole Siemonsma
Nicole Siemonsma
Finance Officer

Susan Saint
City Mayor or Council President

Published once at the approximate cost of: \$123.14
Publish Date: 8/21/25

**PUBLIC NOTICE
MONTROSE CITY
COUNCIL MEETING
UN-APPROVED MINUTES**

-August 12th, 2025

On August 12th, 2025, the Montrose City Council Meeting took place at the Community Center. The Pledge of Allegiance was recited. Mayor Susan Painter called the meeting to order at 6:01 pm. Roll Call: Council members: Hanisch, Vogel, and Scheff were present. Council Binder arrived at 6:07 pm. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:20 pm. City residents present. Quorum present. Rules of Decorum stated by Painter.

Action 25-117

Moved by council Vogel, seconded by council Hanisch for approval of Agenda. Roll Call: All favored no. opposition. Motion carried.

Action 25-118

Moved by council Hanisch, seconded by council Scheff for approval of the July 8th and July 15th meeting minutes. Roll Call: All favored no opposition. Motion carried.

SPECIAL TOPICS:

New zoning team member Beau Bartscher was present to be appointed into a 5 year term for Montrose. He joins Brian Kappenman and Cliff Hallem in charge of building permits, and zoning and planning for the community.

Action 25-119

Moved by council Scheff, seconded by council Vogel, for approval to appoint Beau Bartscher as a Montrose Zoning Team member for a 5 year term. Roll Call: All favored no opposition. Motion carried.

Resident Donelan was present to discuss the old Terry Donelan Softball Field sign that was taken down during the installation of the new scoreboard. Tim would like the sign put back up as the field was dedicated to Terry Donelan in 2006. Council Vogel and Council Hanisch discussed reaching out to sign design for a face-lift on the old sign before hanging it back up. FO will look into this.

OLD BUSINESS:

No new Housing Grant updates to report.

City punch list reviewed and FO stated that chip sealing discussions with the Road Guy company is still in progress. Council Hanisch discussed crack sealing in August prior to the chip sealing on the south end of Montrose for 2025.

FO discussed the baseball concession door consistently being open when that building should be locked. Council members will reach out to coaches and find out who has a key and keeps leaving the door open to a city building.

Council Vogel asked maintenance Hanisch to remove the piles of dirt near the softball

Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)
COUNTY OF HANSON)

TROY SCHWANS of said McCook County and South Dakota, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said Counties of McCook and Hanson for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.

Montrose City Council
Unapproved Meeting Minutes
8-12-25

a printed copy of which is hereto attached, was printed and published in the newspaper for .1. . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on

8/21, 2025

the second publication on., 20

the third publication on., 20

the fourth publication on., 20

the fifth publication on., 20

the sixth publication on., 20

and the last publication on., 20

that \$123.14, being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

Subscribed and sworn to before me this 3rd

day of September, 2025

Luann McKillop
Notary Public, McCook County

My commission expires 1-23-30

